

## **BURNLEY BOROUGH COUNCIL**

### **NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS**

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) during the months June to September 2019, published by 1<sup>st</sup> May 2019.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

<b>Matter for decision</b>	<b>Purpose</b>	<b>Key Decision Yes or No</b>	<b>Anticipated date of decision</b>	<b>Public or Private report. If Private give reasons</b>	<b>List of Documents to be submitted including any background papers</b>	<b>Contact person &amp; Executive Portfolio</b>
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Adoption of the Shopfront and Advertisement Design Supplementary Planning Document	To consider a report on the Adoption of the Shopfront and Advertisement Design Supplementary Planning Document	Yes	June 2019	Public	Report setting out the key issues	Kate Ingram, Strategic Head of Economy and Growth  Executive Member for Economy and Growth
Procurement of Insurance Arrangements	To consider a report to seek approval for the procurement of an insurance provider	Yes	June 2019	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information	Report setting out the key issues	Catherine Waudby, Head of Legal and Democratic Services  Executive Member for Resources and Performance Management
Recycling Collections	To consider a report on Recycling Collections	Yes	June 2019	Public	Report setting out the key issues	Jo Swift, Head of Streetscene  Executive Member for Community and Environmental Services

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Capital Budget Works	To consider a report on Capital Budget Works	Yes	June 2019	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Asad Mushtaq Head of Finance and Property  Executive Member for Resources and Performance Management
Banning Orders and Rogue Landlord Policy	To consider a report on a Banning Orders and Rogue Landlord Policy	Yes	June 2019	Public	Report setting out the key issues	Paul Gatrell, Head of Planning and Development Control  Executive Member for Housing and Leisure

Meetings of the Executive will be held on the following dates: 4<sup>th</sup> June, 2<sup>nd</sup> July and 13<sup>th</sup> August 2019. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting.

This Notice will be further updated by the following dates: 3<sup>rd</sup> June, 15<sup>th</sup> July, and 16<sup>th</sup> August 2019.

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [cwaudby@burnley.gov.uk](mailto:cwaudby@burnley.gov.uk)

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